

PORT OF MOSES LAKE  
PORT COMMISSION MEETING  
AGENDA

February 13, 2023

Study Session 9:30 a.m. – 10:00 a.m.

Regular Meeting 10:00 a.m. – 11:00 a.m.

**The public may also attend by phone – Call in # 267-930-4000 - Participant Code 418-097-708.**

STUDY SESSION

- I. Bldg. 1202 Roof (Milton)

REGULAR MEETING

- I. APPROVE MINUTES OF PREVIOUS MEETING
  - A. January 23, 2023
- II. APPROVE VOUCHERS
  - A. Regular
- III. PUBLIC COMMENTS
- IV. ACTION
  - A. Authorize the Executive Director to sign the Second Amendment for the lease between the Port and FedEx Ground Package System, Inc. extending the term for five years and providing two three-year options.
  - B. Authorize the executive director to surplus twenty plus items including but not limited to a 1998 Ford Pickup, 1987 Chevy pickup, 1990 Chevy pickup and other miscellaneous items total value to be less than \$20,000.00. (Milton)
  - C. Approve update to Port Administrative Code (PAC) Manual, Section 2.2 Supplemental Compensation, under the subsection of Paid Sick Leave to reflect recent Washington State Law revisions. (Kim)
  - D. Accept Payne West's insurance quote of \$387,193.61 for period covering 02/01/2023 through 01/31/2024. (Kim)
  - E. Accept as complete project "#22-001 408 Demo" with 3 King Environmental in the total contract amount including WSST of \$826,665.89. This project had two change orders. (Milton)
- V. DELEGATION OF AUTHORITY
  - A. Signed a fourth amendment to the Columbia Pacific Aviation, Inc. lease agreement for 0.75 acres of bare ground to extend the term for one year.

- B. Signed change order #2 with 3 Kings Environmental Inc for Project “#22-001 408 Demo” for total amount including WSST of \$14,607.00 for additional Asbestos removal. (Milton)

## VI. EXECUTIVE DIRECTOR REPORT

### Adjourn

The next Regular Meeting of the Port Commission is scheduled for February 27, 2023, at 10:00 am at the Port of Moses Lake.

*Port of Moses Lake strives to provide accessible opportunities for individuals with disabilities. Please contact the Director of Finance and Administration, (509) 392-6434, at least five business days prior to any Port of Moses Lake meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial Port of Moses Lake's main number.*

*Public comments may be submitted in writing to the Port of Moses Lake at [info@portofmoseslake.com](mailto:info@portofmoseslake.com). Written comments which are received by 5:00 p.m. on the business day immediately prior to the meeting will be forwarded to each Commissioner in advance of the meeting*