

PORT OF MOSES LAKE
PORT COMMISSION MEETING
AGENDA

January 9, 2023

Study Session 9:00 a.m. – 10:00 a.m.

Regular Meeting 10:00 a.m. – 11:00 a.m.

The public may also attend by phone – Call in # 267-930-4000 - Participant Code 418-097-708.

STUDY SESSION

- I. Capital Budget

REGULAR MEETING

- I. APPROVE MINUTES OF PREVIOUS MEETING
 - A. December 19, 2022
- II. APPROVE VOUCHERS
 - A. Regular
 - B. Unavailable or lost credit card receipt
- III. PUBLIC COMMENTS
- IV. ACTION
 - A. Authorize Executive Director to sign Amendment #5 with McKee appraisal to increase the contract amount by a not to exceed amount of \$44,250.00 for project #17-098 “Northern Columbia Basin Railroad Extension”. (Milton)
 - B. Approve a change to Section 4.2 Security Badges in the Port Administration Codes (PAC) manual to discontinue refunding of lost badge fees. (Kim)
 1. **Old policy:** Lost badge fees will be refundable at 100% if the badge is returned within ninety days to the Security Office, any badge found after the ninety days and returned is eligible for a 50% refund.
 2. **New policy:** Non-refundable lost badge replacement fee is \$100.00 for the first occurrence and \$200.00 for the second occurrence.
- V. DELEGATION OF AUTHORITY
 - A. Signed change order #1 for Project #22-001 for total amount including WSST of \$1,082.00 for fence realignment. (Milton)
 - B. Signed Amendment #5 with Epic Land Solutions extending their contract date to December, 31 2023, for Project #17-098 “Northern Columbia Basin Railroad Extension. (Milton)

VI. EXECUTIVE DIRECTOR REPORT

Adjourn

The next Regular Meeting of the Port Commission is scheduled for January 23, 2023, at 10:00 am at the Port of Moses Lake.

Port of Moses Lake strives to provide accessible opportunities for individuals with disabilities. Please contact the Director of Finance and Administration, (509) 392-6434, at least five business days prior to any Port of Moses Lake meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial Port of Moses Lake's main number.

Public comments may be submitted in writing to the Port of Moses Lake at info@portofmoseslake.com. Written comments which are received by 5:00 p.m. on the business day immediately prior to the meeting will be forwarded to each Commissioner in advance of the meeting