

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, June 13, 2022, at the Terminal Building, Grant County International Airport.

PRESENT WERE: Darrin Jackson, David K Jones, and Stroud Kunkle (in person); Port staff: Don Kersey, Kim Detrollo, Carol Crapson, Richard Hanover, Milton Miller, Rich Mueller, via telephone, Richard Davis, Port Counsel, (via Microsoft Teams Video and telephone), Rod Richeson, and Bonnie Petersen.

ALSO, PRESENT: Councilman David Eck, City of Moses Lake, Chief John Hoyt, Port Fire, Larry Godden, Million Air, and Danielle Escamilla, Western Pacific Engineering (WPE).

Commissioner Jackson called the regular meeting to order at 10:00 a.m.

The minutes of the previous regular meeting held on May 23<sup>rd</sup>, 2022, were approved as read.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102054881 through Warrant No. 6102054883 including direct deposits in the total amount of \$38,277.01. Motion carried.

Commissioner Jones moved to authorize the Executive Director to sign a first addendum to the Port of Moses Lake Security Contract with Centerra Group, LLC to modify the dates of the contract beginning June 1st, 2022, through September 30,2023 and also decreases the number of hours from 80 hours to 40 hours per week for a graveyard shift and decreases the monthly rate to \$7,389.72 per month – this addendum is in replacement of the addendum originally approved on May 23<sup>rd</sup>, 2022, for 6,321.94 per month. Motion carried.

Commissioner Kunkle moved approve the two (2) year renewal subscription with ProDIGIQ our Asset Management System (AMS) for \$50,000 a year. This system brings Airport Self-Inspection, Operations Management, Lease Management, Maintenance Management, Asset Management, Training Management and ARFF Management into one database. Motion carried.

Commissioner Jones moved authorize the executive director to purchase a 2010 Oshkosh Snowplow from J Bar J Farms in the amount of \$18,500.00. Motion carried.

Commissioner Kunkle moved to authorize Executive Director to purchase one 8” water meter for the “Westside Employment Center” water main from the City of Moses Lake in the not to exceed amount of \$250,000.00. Motion carried.

The Board was informed that, under the delegation of authority resolution, the Executive Director:

- Signed a one-year lease agreement with Jacobs Engineering Group Inc. for Building 1202, Suite 110.
- Signed a three-month lease agreement with Columbia Pacific Aviation Inc. for approximately 2 acres of ramp space.
- Signed task order with Western Pacific Engineering for Hazardous Environmental Assessment for project 22-001 408 Demo in the not to exceed amount of \$10,500.00.

The Executive Director gave a report to the Commissioners to update them on the following:

- Don Kersey –Magni-X update, Port Legislative Tour on August 11<sup>th</sup>, military airshow update, Boeing update.
- Rich Mueller- Boeing update
- Richard Hanover – Project Gamma, Site visits, power study, Work Force Alliance
- Milton- Pond liner project update

The Port Commission recessed to Executive Session that they anticipated lasting approximately 30 minutes at 10:26 a.m. for RCW 42.30.110 (1) (iii) for Actual or Potential Legal . The Commission returned to the Regular Meeting after 14 minutes at 10:40 a.m. with no action taken.

There being no further business, the Port Commission adjourned the meeting at 10:40 a.m.

PORT OF MOSES LAKE

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David K. Jones, Secretary

ATTEST: \_\_\_\_\_  
Darrin M. Jackson, President