

PORT OF MOSES LAKE
PORT COMMISSION MEETING
AGENDA
June 13, 2022
Regular Meeting 10:00 a.m. – 11:00 a.m.

The public may also attend by phone – Call in # 267-930-4000 - Participant Code 418-097-708.

REGULAR MEETING

- I. APPROVE MINUTES OF PREVIOUS MEETING
 - A. May 23, 2022

- II. APPROVE VOUCHERS
 - A. Regular

- III. ACTION
 - A. Authorize the Executive Director to sign a first addendum to the Port of Moses Lake Security Contract with Centerra Group, LLC to modify the dates of the contract beginning June 1st, 2022, through September 30,2023 and also decreases the number of hours from 80 hours to 40 hours per week for a graveyard shift and decreases the monthly rate to \$7,389.72 per month – this addendum is in replacement of the addendum originally approved on May 23rd, 2022, for 6,321.94 per month. (Kim)
 - B. Approve the two (2) year renewal subscription with ProDIGIQ our Asset Management System (AMS) for \$50,000 a year. This system brings Airport Self-Inspection, Operations Management, Lease Management, Maintenance Management, Asset Management, Training Management and ARFF Management into one database. (Loretta)
 - C. Authorize the executive director to purchase a 2010 Oshkosh Snowplow from J Bar J Farms in the amount of \$18,500.00. (Milton)
 - D. Authorize Executive Director to purchase one 8” water meter for the “Westside Employment Center” water main from the City of Moses Lake in the not to exceed amount of \$250,000.00. (Milton)

- IV. DELEGATION OF AUTHORITY
 - A. Signed a one-year lease agreement with Jacobs Engineering Group Inc. for Building 1202, Suite 110 (Carol)
 - B. Signed a three-month lease agreement with Columbia Pacific Aviation Inc. for approximately 2 acres of ramp space (Carol)
 - C. Signed task order with Western Pacific Engineering for Hazardous Environmental Assessment for project 22-001 408 Demo in the not to exceed amount of \$10,500.00 (Milton)

- V. EXECUTIVE DIRECTOR REPORT

VI. PUBLIC COMMENT:

- VII. EXECUTIVE SESSION: RCW 42.30.110 (1) (iii) for Legal Discussion (Anticipated length of time is approximately 30 minutes and the Commission anticipates making no decisions).

The Commission will recess to Executive Session. The Commission President will announce the approximate length of the Executive Session as well as whether the Commission will take any action when it reconvenes to the Regular Meeting.

Adjourn

The next Regular Meeting of the Port Commission is scheduled for June 27, 2022, at 10:00 am at the Port of Moses Lake.

Port of Moses Lake strives to provide accessible opportunities for individuals with disabilities. Please contact the Director of Finance and Administration, (509) 392-6434, at least five business days prior to any Port of Moses Lake meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial Port of Moses Lake's main number.

Public comments may be submitted in writing to the Port of Moses Lake at info@portofmoseslake.com. Written comments which are received by 5:00 p.m. on the business day immediately prior to the meeting will be forwarded to each Commissioner in advance of the meeting