

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, March 8, 2021, at the Terminal Building, Grant County International Airport.

PRESENT WERE: Darrin Jackson, David K Jones, and Stroud Kunkle via Microsoft Teams video conference, Port staff: Don Kersey, Kim DeTrollo, Carol Crapson, Loretta St. Andre (via phone), Richard Hanover, Rich Mueller, Milton Miller, Richard Davis, Port Counsel (via Microsoft Teams video conference), Rod Richeson, and Bonnie Petersen.

Commission Jones called the regular meeting to order at 10:00 a.m.

The minutes of the previous regular meeting held on February 22, 2021 were approved as read.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102053785 through Warrant No. 6102053788 including direct deposits in the total amount of \$2,084.23. Motion carried.

Commissioner Kunkle moved to approve RESOLUTION NO. 1421: A RESOLUTION OF THE PORT OF MOSES LAKE (GRANT COUNTY PORT DISTRICT NO. 10) ADOPTING A POLICY DIRECTIVE ON THE ADMINISTRATIVE AUTHORITY OF THE EXECUTIVE DIRECTOR. Motion carried.

Commissioner Jackson moved to approve the Port Administrative Code (PAC) Manual with corrections. Motion carried.

Commissioner Kunkle moved to approve Work Order No. 1 with Central Washington Asphalt for 2021 Unit Price Pavement Repair in the total amount, including WSST, of \$213,154.00. Motion carried.

The Board was informed that, under the delegation of authority resolution, the Executive Director:

- Signed a month-to-month agreement with William Mallory (VIP Interior Designs) for building 2702.
- Signed First Amendment to Ground Lease with STOKE Space Technologies, Inc. to amend the acreage based on completed survey.
- Accepted as complete project #20-011 Building 2101 HVAC Repair with Polhamus Heating and A/C in the total contract amount of \$13,355.55. this project had no change orders.

The Executive Director gave his report to the Commissioners to update them on the following:

- Rich Mueller- Boeing return to service project continuing, Virtual tour of Port with various agencies.
- Richard Hanover- Updates on Project Stokes, Project Kamino, and Project X.
- Don Kersey- newsletter, website development, and Jacob's meeting.

There being no further business, the Port Commission adjourned the meeting at 10:32 a.m.

PORT OF MOSES LAKE

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Stroud W. Kunkle, Secretary

ATTEST: \_\_\_\_\_  
David K. Jones, President