

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, January 11, 2021, at the Terminal Building, Grant County International Airport.

PRESENT WERE: Darrin Jackson, David K Jones, and Stroud Kunkle via Microsoft Teams video conference, Port staff: Don Kersey, Kim DeTrollo (via phone), Carol Crapson (via phone), Loretta St. Andre (via phone), Richard Hanover (via phone), Rich Mueller (via phone), Milton Miller (via phone), Richard Davis, Port Counsel (via Microsoft Teams video conference), Tyler Hamberg, and Bonnie Petersen.

Commission Jones called the regular meeting to order at 10:06 a.m.

The minutes of the previous regular meeting held on December 28, 2020 were approved as read.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102053642 through Warrant No. 6102053644 including direct deposits in the total amount of \$17,409.36. Motion Carried.

Commission Jackson moved to adopt the ADA Notice and Complaint Procedure and Appoint the Director of Finance and Administration as the compliance person. Motion carried.

Commissioner Jackson moved to authorize the executive director to sign extension to personal services agreement with McKee Appraisal to end December 31, 2021 in the new not to exceed Amount of \$134,000.00. This is for appraisal services Project 17-009 NCBR Railroad extension. Motion carried.

Commissioner Jackson moved to authorize the executive director to sign extension to personal services agreement with Epic Land Solutions to end December 31, 2021 in the new not to exceed amount of \$15,500.00. The is for review appraisal services for Project 17-009 NCBR Railroad extension. Motion carried.

Commissioner Jackson moved to accept as complete Project #18-004 Taxiway G Pavement Repairs in the total contract amount of \$113,552.37, plus WSST \$8,970.64 for a total amount of \$122,523.01. Motion carried.

The Board was informed that, under the delegation of authority resolution, the Executive Director

- Executed Change Order # 11 for Project 15-021 Westside Employment Center in the amount of \$3,759.95 including WSST which brings the total contract amount to \$5,989,589.66. This was for additional work requested by WSDOT for the entrance on Highway 17.
- Executed work for “Group A Water System Design” with western pacific engineering in the not to exceed amount of \$64,500.00.
- Signed Lease Amendment No. 4 with the USDA Forest Service to establish a yearly CPI rental adjustment rather than a 5-year appraisal-based adjustment.

The Executive Director gave his report to the Commissioners to update them on the following:

- Richard Hanover – Update on Project Kamino
- Rich Mueller- Drone flight and Boeing update

There being no further business, the Port Commission adjourned the meeting at 10:23 a.m.

PORT OF MOSES LAKE

Stroud W. Kunkle, Secretary

ATTEST: _____
David K. Jones, President