

PORT OF MOSES LAKE
PORT COMMISSION MEETING
AGENDA

January 11, 2021

Study Session 9:00 a.m.- 10:00 a.m.

Regular Meeting 10:00 a.m. – 11:00 a.m.

No Public Meeting Place – Telephone Only
Call in #: 267-930-4000 - Participant Code 418-097-708
The Public Line will open at the end of the meeting for questions

STUDY SESSION:

- I. Building 401 and 408 Discussion
- II. Agron Building Discussion

REGULAR MEETING

- I. APPROVE MINUTES OF PREVIOUS MEETING
 - A. December 28, 2020
- II. APPROVE VOUCHERS
 - A. Regular
- III. ACTION
 - A. Adopt the ADA Notice and Complaint Procedure and Appoint the Director of Finance and Administration as the compliance person. (Kim)
 - B. Authorize the executive director to sign extension to personal services agreement with McKee Appraisal to end January 31, 2022 in the new not to exceed Amount of \$134,000.00. This is for appraisal services Project 17-009 NCBR Railroad extension. (Milton)
 - C. Authorize the executive director to sign extension to personal services agreement with Epic Land Solutions to end January 31, 2022 in the new not to exceed amount of \$15,500.00. The is for review appraisal services for Project 17-009 NCBR Railroad extension. (Milton)
 - D. Accept as complete Project #18-004 Taxiway G Pavement Repairs in the total contract amount of \$113,552.37, plus WSST \$8,970.64 for a total amount of \$122,523.01. (Rich)
- IV. DELEGATION OF AUTHORITY
 - A. Executed Change Order # 11 for Project 15-021 Westside Employment Center in the amount of \$3,759.95 including WSST which brings the total contract amount to \$5,989,589.66. This was for additional work requested by WSDOT for the entrance on Highway 17. (Milton)

- B. Executed work for “Group A Water System Design” with western pacific engineering in the not to exceed amount of \$64,500.00 (Milton)
- C. Signed Lease Amendment No. 4 with the USDA Forest Service to establish a yearly CPI rental adjustment rather than a 5-year appraisal-based adjustment (Carol)

V. EXECUTIVE DIRECTOR REPORT

Adjourn

The next Regular Meeting of the Port Commission is scheduled for January 25, 2021 at 10:00 am at the Port of Moses Lake.

Port of Moses Lake strives to provide accessible opportunities for individuals with disabilities. Please contact the Director of Finance and Administration, (509) 392-6434, at least five business days prior to any Port of Moses Lake meeting or event if any accommodations are needed. For TDD users, please use the state’s toll-free relay service, (800) 833-6384, and ask the operator to dial Port of Moses Lake’s main number.