

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, September 14, 2020, at the Terminal Building, Grant County International Airport.

PRESENT WERE: Darrin Jackson, David K Jones, and Stroud Kunkle via Microsoft Teams video conference, Port staff: Don Kersey, Kim DeTrollo (via phone), Carol Crapson (via phone), Loretta St. Andre (via phone), Richard Hanover (via phone), Rich Mueller (via phone), Milton Miller (via phone), Richard Davis, Port Counsel (via Microsoft Teams video conference), Rod Richeson, and Bonnie Petersen.

Commissioner Kunkle called the regular meeting to order at 10:00 a.m.

The minutes of the previous regular meeting held on August 24, 2020 were approved as read.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102053320 through Warrant No. 6102053325 including direct deposits in the total amount of \$24,933.78, Motion carried.

Commissioner Jones moved to approve RESOLUTION NO. 1413: RESOLUTION NO. 1413: EXHIBIT A PORT OF MOSES LAKE COMMISSION POLICY DIRECTIVE ON ADMINISTRATIVE AUTHORITY OF EXECUTIVE DIRECTOR. Motion carried with Commissioner Jones and Commissioner Kunkle voting for and Commissioner Jackson voting against.

Commissioner Jackson moved to authorize the Executive Director to sign Change Order # 2 for Project # 15-021 Westside Employment Center in the amount of \$358,158.49 including WSST which brings the total contract amount to \$5,935,933.72. This change order is for the purchase and installation of the hardware for the lift stations for the sanitary sewer. Motion carried.

The Board was informed that, under the delegation of authority resolution, the Executive Director

- Signed First Amendment to Amended and Restated Fixed Base Operator Lease with Columbia Pacific Aviation, Inc. acknowledging surveyed acreage (0.75 acres) and extending term one-year. (Carol)
- Signed First Amendment to Amended and Restated Fixed Base Operator Lease with Columbia Pacific Aviation, Inc. acknowledging surveyed acreage (0.5 acres) and CPI adjustment of 2.3%. (Carol)
- Signed sixteen-day Lease Agreement with Tri City Water Follies Association, Inc. for use of the west side of Runway 4-22. (Carol)
- Executed Change Order # 6 for Project 15-021 Westside Employment Center in the amount of \$24,507.65 including WSST which brings the total contract amount to \$5,512,920.88. This was for the installation of additional driveway approaches to road G (Milton)
- Signed Task Order # 33 Amendment 1 with CH2M in the not to exceed amount of \$63,803.00. This task order is for program installation and integration of SCADA system for project 15-021 Westside Employment Center (Milton)
- Signed one-year interlocal agreement with Big Bend Community College for use of the ARFF Training Facility.

The Executive Director gave his report to the Commissioners to update them on the following:

- Airfield Update – Don Kersey
- Road Updates – Milton Miller
- Rocket Engine Testing and Paint Hangar – Richard Hanover

There being no further business, the Port Commission adjourned the meeting at 10:34 a.m.

PORT OF MOSES LAKE

Darrin M. Jackson, Secretary

ATTEST: _____
Stroud W. Kunkle, President