

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, April 27, 2020, at the Terminal Building, Grant County International Airport.

PRESENT WERE: Darrin Jackson, David K Jones, and Stroud Kunkle via Microsoft Teams video conference, Port staff: Don Kersey, Kim DeTrollo (via phone), Carol Crapson (via phone), Loretta St. Andre (via phone), Richard Hanover (via phone), Rich Mueller (via phone), Milton Miller (via phone), Richard Davis, Port Counsel (via Microsoft Teams video conference), Rod Richeson, and Bonnie Petersen.

Commissioner Kunkle called the regular meeting to order at 10:00 a.m.

The minutes of the previous regular meeting held on April 13, 2020 were approved with the correction to add Executive Director Don Kersey to the attendance for the last meeting.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102052932 through Warrant No. 6102052995 including direct deposits in the total amount of \$1,840,447.50, Warrant No. 6102052912 through Warrant No. 6102052915 including direct deposits in the total amount of \$124,852.58, Warrant No. 6102052926 through Warrant No. 6102052931 including direct deposits in the total amount of \$108,167.24, a Wire Transfer including direct deposits in the total amount of \$4,150.00, and Grain Car Warrant No. 323 including direct deposits in the total amount of \$111.88. Motion carried.

Commissioner Jones moved to authorize the Executive Director to sign the Right of First Refusal between the Port and General Dynamics for the 300 acres adjacent to its facilities. Motion carried.

Commissioner Jackson moved to authorize the executive director to accept bid and execute contract with Tommer Construction Co Inc for Project #15-021 Westside Employment Center "WEC" in the amount of including WSST of \$5,294,586.3. Motion carried.

Commissioner Jones moved to authorize the executive director to execute proposal from Western Pacific Engineering and Survey for Construction Management, Environmental Compliance, Quality Assurance, Staking and Survey Services for Project 15-021 "Westside Employment Center" WEC in the not exceed amount of \$341,680.00. Motion carried.

Commissioner Jackson moved to approve Change Order No. 7 with Granite Construction for Project # 19-012 Runway 14L/32R LOS Rehabilitation Project for sales tax increase on April 1, 2020 in the amount of \$37,113.97. Motion carried.

Commissioner Jones moved to authorize the Executive Director to sign the lease amendment between the Port and Freeman Holdings of WA, LLC upon final review and acceptance of Port counsel. The amendment memorializes the relocation of a portion of the lease premises. Motion carried.

Commissioner Jackson moved to authorize the Executive Director to sign the ground lease between the Port and AeroTEC, Inc. upon final review and acceptance of Port counsel. The lease is a forty-year term with three 10-year renewal options. The ground will be used for the construction of a wide-body hangar. Motion carried.

The Board was informed that, under the delegation of authority resolution, the Executive Director

- Signed a Bank of America Consent and Waiver form allowing AeroTEC to purchase portable office buildings with bank financing.

- Signed Task Order with Western Pacific Engineering for design of maintenance building in the amount of \$31,730.00 for project # 20-003 Equipment Shed Midfield.
- Signed Task Order with Western Pacific Engineering for Fire Training Center – FRAC Tank Containment in the amount of \$20,810.00 for Project # 19-009 ARFF Storage Pond.
- Signed Ten-year Licensing Agreement with Tommer Construction Co. Inc For Surplus Rock and Gravel Purchase.

The Executive Director gave his report to the Commissioners to update them on the following:

- Air Cargo Update – Richard Hanover
- Runway 14L/32R LOS Project Update – Rich Mueller

There being no further business, the Port Commission adjourned the meeting at 10:25 a.m.

PORT OF MOSES LAKE

Darrin M. Jackson, Secretary

ATTEST: _____
Stroud W. Kunkle, President