

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, January 27, 2020, at the Terminal Building, Grant County International Airport.

PRESENT WERE: Darrin Jackson, David K Jones, and Stroud Kunkle; Port staff: Don Kersey, Kim Detrollo, Rod Richeson, Loretta St Andre, Rich Mueller, Richard Hanover, Milton Miller, and Bonnie Petersen.

ALSO, PRESENT: Frank Chmelik, Port Counsel (via Microsoft Teams), Dan Couture, IFP, Mike Stein, Columbia Pacific Aviation, Charles Featherstone, Columbia Basin Herald, Juliann Dodds, Banner Bank, Larry Godden, Million Air, Jim Biteman, and Chief John Hoyt, Port Fire.

Commissioner Kunkle called the regular meeting to order at 10:00 a.m.

The minutes of the previous regular meeting held on January 13, 2020 were approved as read.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102052659 through Warrant No. 6102052745 including direct deposits in the total amount of \$1,404,080.53, Warrant No. 6105052641 through Warrant No. 6102052646 including direct deposits in the total amount of \$98,544.44, Warrant No. 6102052654 through Warrant No. 6102052658 including direct deposits in the total amount of \$143,158.76, Wire Transfer including direct deposits in the amount of \$4,165.00, and Grain Car Warrant No. 320 including direct deposits in the amount of \$575.00. Motion carried.

Commissioner Jackson moved to adopt **RESOLUTION NO. 1406**: A RESOLUTION OF GRANT COUNTY PORT DISTRICT NO. 10 (PORT OF MOSES LAKE) AUTHORIZING THE EXECUTIVE DIRECTOR TO SELL AND CONVEY PORT DISTRICT PERSONAL PROPERTY OF LESS THAN TEN THOUSAND DOLLARS (\$10,000) IN VALUE. Motion carried.

Commissioner Jones moved to adopt **RESOLUTION NO. 1407**: A RESOLUTION OF GRANT COUNTY PORT DISTRICT NO. 10 (PORT OF MOSES LAKE) INTENDING TO REIMBURSE CERTAIN EXPENDITURES FOR CALENDAR YEAR OF 2020. Motion carried.

Commissioner Jackson moved to a Approve Pay Incentive Goals for 2020. Motion carried.

Commissioner Jones moved to approve the write-off of outstanding receivables in the amount of \$33.80. Motion carried.

Commissioner Jackson moved to accept the Payne West 2020 Insurance quote amount not to exceed \$361,981.69. Motion carried.

The Board was informed that, under the delegation of authority resolution, the Interim Executive Director

- Signed Task Order No. 34 with CH2M Hill to provide consulting services related to aviation facilities planning in the amount not to exceed \$25,000.00. (Milton Miller)

The Executive Director gave his report to the Commissioners to update them on the following items:

- Million Air and AeroTEC Agreement reached.
- Visits to Chemi-Con, Genie, and some other tenants
- LOS Project continuing with Granite Construction
- Upcoming meeting with FAA regarding LED lights

The Port Commission recessed to Executive Session at 10:41 a.m. for 15 minutes to discuss PERSONNEL RCW 42.30.110 (g) item(s). No action taken.

There being no further business, the Port Commission adjourned the meeting at 10:56 a.m.

PORT OF MOSES LAKE

Darrin M. Jackson, Secretary

ATTEST: _____

Stroud W. Kunkle, President