

PORT OF MOSES LAKE
PORT COMMISSION MEETING
AGENDA
April 27, 2020
Regular Meeting 10:00 a.m. – 11:00 a.m.

No Public Meeting Place – Telephone Only
Call in #: 267-930-4000 - Participant Code 418-097-708
The Public Line will open at the end of the meeting for questions.

REGULAR MEETING

- I. APPROVE MINUTES OF PREVIOUS MEETING
 - A. April 13, 2020

- II. APPROVE VOUCHERS
 - A. Regular
 - B. Payroll
 - C. Wire Transfers
 - D. Grain Car

- III. FINANCIALS

- IV. ACTION
 - A. Authorize the Executive Director to sign the Right of First Refusal between the Port and General Dynamics for the 300 acres adjacent to its facilities (Carol Crapson)
 - B. Authorize executive director to accept bid and execute contract with Tommer Construction Co Inc for Project #15-021 Westside Employment Center “WEC” in the amount of including WSST of \$5,294,586.31 (Milton)
 - C. Authorize executive director to execute proposal from Western Pacific Engineering and Survey for Construction Management, Environmental Compliance, Quality Assurance, Staking and Survey Services for Project 15-021 “Westside Employment Center” WEC in the not exceed amount of \$341,680.00 (Milton)
 - D. Approve Change Order No. 7 with Granite Construction for Project # 19-012 Runway 14L/32R LOS Rehabilitation Project for sales tax increase on April 1, 2020 in the amount of \$37,113.97. (Rich Mueller)
 - E. Authorize the Executive Director to sign the lease amendment between the Port and Freeman Holdings of WA, LLC upon final review and acceptance of Port counsel. The amendment memorializes the relocation of a portion of the lease premises. (Carol Crapson)

- F. Authorize the Executive Director to sign the ground lease between the Port and AeroTEC, Inc. upon final review and acceptance of Port counsel. The lease is a forty-year term with three 10-year renewal options. The ground will be used for the construction of a wide-body hangar. (Carol Crapson)

V. DELEGATION OF AUTHORITY

- A. Signed a Bank of America Consent and Waiver form allowing AeroTEC to purchase portable office buildings with bank financing. (Carol Crapson)
- B. Signed Task Order with Western Pacific Engineering for design of maintenance building in the amount of \$31,730.00 for project # 20-003 Equipment Shed Midfield (Milton)
- C. Signed Task Order with Western Pacific Engineering for Fire Training Center – FRAC Tank Containment in the amount of \$20,810.00 for Project # 19-009 ARFF Storage Pond (Milton)
- D. Signed Ten-year Licensing Agreement with Tommer Construction Co. Inc For Surplus Rock and Gravel Purchase. (Milton)

VI. EXECUTIVE DIRECTOR REPORT

Adjourn

The next Regular Meeting of the Port Commission is scheduled for May 11, 2020 at 10:00 am at the Port of Moses Lake.