

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, December 16, 2019, at the Terminal Building, Grant County International Airport.

PRESENT WERE: Darrin Jackson and Stroud Kunkle; Port staff: Kim Detrollo, Carol Crapson, Rod Richeson, Loretta St Andre, Rich Mueller, Milton Miller, and Bonnie Petersen.

ALSO, PRESENT: Frank Chmelik, Port Counsel (via Microsoft Teams), Don Kersey, Dan Couture, IFP, Jeff Akridge, Columbia Pacific Aviation, Mike Stein, Columbia Pacific Aviation, Charles Featherstone, Columbia Basin Herald, Juliann Dodds, Banner Bank, Larry Godden, Million Air, Darrin Bowden, Boeing, Brant Mayo, Grant County EDC, and Chief John Hoyt, Port Fire.

Commissioner Jackson called the regular meeting to order at 10:01 a.m.

The minutes of the previous regular meeting held on December 9, 2019 and the Special Executive Session meeting minutes from December 12, 2019 were approved as read.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102052576 through Warrant No. 6102052637 including direct deposits in the total amount of \$694,405.57, Warrant No. 6105052573 through Warrant No. 6102052569 including direct deposits in the total amount of \$77,295.29, Warrant No. 6102052563 through Warrant No. 6102052564 including direct deposits in the total amount of \$92,955.24, Wire Transfer including direct deposits in the total amount of \$3,500.00 and Grain Car Warrant No. 318 through 319 including direct deposits in the total amount of \$22,157.60. Motion carried.

Commissioner Kunkle moved to appoint Mr. Don Kersey as the new Executive Director for the Port of Moses Lake. Motion carried.

Kim Detrollo administered the Oath of Office for Commissioner Jackson.

Commissioner Kunkle moved to approve and authorize the paying of up to \$30,000 for outstanding 2019 invoices prior to the next Regular Commission Meeting on January 9, 2020. Motion carried.

Commissioner Kunkle moved to conditionally authorize the Interim/Executive Director to award & sign a professional services agreement with Jacobs Engineering for "Feasibility and Preliminary Engineering of Northern Columbia Basin Rail Project Segment 5" for the not to exceed amount of \$250,000.00. Under the condition of additional approval by the Port of Ephrata. Motion carried.

The Board was informed that, under the delegation of authority resolution, the Interim Executive Director

- Approved change order number 1 with A1 Asbestos for Project #19-023 in the amount of \$4,049.20 including WSST for the additional abatement of eight hundred square feet of asbestos containing material in building 2901.
- Accepted as complete "Project #19-023 2901 Asbestos Removal" in the total amount of \$66,507.12 including WSST, the project had one change order.

- Awarded Project #20-001 Building 2901 Insulation to Insulation Masters Inc in the Amount of \$45,900.00 including WSST.
- Awarded Project #20-002 Building 2901 Electrical to Hochstatter Electric Heating and Air in the amount of \$23,176.92 including WSST.

The Board was informed that, under the delegation of authority resolution, the Interim Executive Director

- Ongoing discussion on through-the-fence agreement
- Office will be closed December 23, 2019- December 25, 2019 and will also be closed on January 1, 2020,
- Rev Bond closing date in December
- January 13, 2020 is All Ports Day for the Washington Public Ports Association (WPPA) in Olympia.
- Port leasing seminars held by Frank Chmelik' s office scheduled for February 21, 2019 in Bellingham, Washington.

The Port Commission recessed to Executive Session at 10:31 a.m. for 16 minutes to discuss 42.30.110 (c) Real Estate. No action taken.

There being no further business, the Port Commission adjourned the meeting at 10:47 a.m.

PORT OF MOSES LAKE

David K. Jones, Secretary

ATTEST: _____

Darrin M. Jackson, President