

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, October 28, 2019, at the Terminal Building, Grant County International Airport.

PRESENT WERE: Darrin Jackson and Stroud Kunkle; Port staff: Kim DeTrolio, Rod Richeson, Richard Hanover, Rich Mueller, Carol Crapson, Rich Mueller, Milton Miller, and Bonnie Petersen.

ALSO, PRESENT: Frank Chmelik, Port Counsel (via Microsoft Teams), Sunny Halmsteiner, IFP, Charles Featherstone, Columbia Basin Herald, Juliann Dodds, Banner Bank, Larry Godden, Million Air, James Biteman, Boeing, and Chief Hoyt, Port Fire.

Commissioner Jackson called the regular meeting to order at 10:00 a.m.

The minutes of the previous regular meetings held on October 14, 2019 were approved as read.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102052371 through Warrant No. 6102052467 including direct deposits in the total amount of \$1,063,172.54, Warrant No. 6102052364 through Warrant No. 6102052369 including direct deposits in the total amount of \$85,051.22, Warrant No. 6102052357 through Warrant No. 6102052359 including direct deposits in the total amount of \$92,691.55, Wire Transfers including direct deposits in the total amount of \$3,500.00, and Grain Car Warrants No. 312 through 313 including direct deposits in the total amount of \$3,374.68. Motion carried.

Commissioner Kunkle moved to approve and authorize the Interim Executive Director to sign an addendum to the Aircraft Rescue and Firefighting Services with Centerra Group, LLC. Inc. This will increase the contracted amount by \$323,277 over the remaining 3 years of the contract. Motion carried.

Commissioner Kunkle moved to authorize Interim Executive Director to execute proposal from ABS Valuation for Preliminary Final Special Benefit Study for the Westside Development Center LID in the amount not to exceed \$153,100.00. Motion carried.

The Board was informed that, under the delegation of authority resolution, the Interim Executive Director

- Executed a one-year, annually renewing T-Hangar agreement with Chuck Ellis for T-Hangar building 400, bay 9.
- Executed a one-year lease agreement for building 2903 with the City of Moses Lake.
- Signed Task Order No. 19000 Well Relocation- Future Group A-NTC System with Western Pacific Engineering in the amount not to exceed \$2,200.00 (Milton Miller).
- Signed Task Order No. 18013- Rate/Rise Project Bldg. 5820 Valve Replacement Project with Western Pacific Engineering in the amount not to exceed \$2,000.00 (Milton Miller).
- Executed the 4th Amendment to the Boeing On-Airport Ground Lease removing Area B (Wash rack) from the leased premises.

The Interim Executive Director gave her report to the Commissioners to update them on the following items:

- Richard and Commissioner Jackson's Korea Trip
- Boeing Meeting
- Budget Meetings will be held on November 12th and 25th, 2019
- Upcoming WPPA are November 19th – 22nd, 2019
- Upcoming meetings with Jim Darling for Executive Director search

The Port recessed to Executive Session for 13 minutes to discuss Legal RCW 42.30.110(i) item. No action taken.

There being no further business, the Port Commission adjourned the meeting at 10:37 a.m.

PORT OF MOSES LAKE

David K. Jones, Secretary

ATTEST: _____

Darrin M. Jackson, President