

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, September 9, 2019 at the Terminal Building, Grant County International Airport.

PRESENT WERE: Darrin Jackson, David K Jones and Stroud Kunkle; Port staff: Kim DeTrolio, Milton Miller, Rod Richeson, Richard Hanover, Rich Mueller, Carol Crapson, and Bonnie Petersen.

ALSO, PRESENT: Frank Chmelik, Port Counsel (via Microsoft Teams), Marie Pilot, Sonico, Inc., Dan Couture, IFP, Juliann Dodds, Banner Bank, and Larry Godden, Million Air.

Commissioner Jackson called the regular meeting to order at 10:00 a.m.

The minutes of the previous regular meetings held on August 26, 2019 were approved as read.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102052288 through Warrant No. 6102052289 including direct deposits in the total amount of \$1,159.19, Wire Transfer including direct deposits in the total amount of \$4,000.00 and Grain Car Warrants No. 306 through 309 including direct deposits in the total amounts \$9,438.21. Motion carried.

Commissioner Kunkle moved to accept recommendation to authorize the President of the Commission to execute Agreement RRB1232 between the Port of Moses Lake and Washington Department of Transportation. Motion carried.
moved to adopt and approve the Comprehensive Harbor Improvement Scheme. Motion carried.

Commissioner Jones moved the approve Capital Discussion Meeting for the date of September 23, 2019 at 12:00 p.m. Motion carried.

Commissioner Jones moved approve staff's recommendation to surplus up to thirty-five (35) dead or dying pine trees located along Andrews St as well as Randolph Road for private party. Motion carried.

The Commission, by unanimous vote, approved the dates of either October 16 or October 17 as dates for the Port Annual Budget Retreat.

The Board was informed that, under the delegation of authority resolution, the Interim Executive Director

- Interim Executive Director signed Task Order No. 16 with Century West Engineering, Inc. for General Miscellaneous Support Services in the not to exceed amount of \$25,000.00.
- Accepted as complete Project No. 19-019 Airfield Lighting Control System Upgrade with Airside Solutions in the amount of \$43,031.00 plus WSST in the amount of \$3,399.45 for a total amount of \$46,430.45.
- Accepted as complete Project No. 18-014 Bldg. 2101 Exhaust in the amount of \$67,667.24 plus WSST in the amount of \$5,195.06 for a total amount of \$70,955.25.
- Selected Precision Approach Engineering to provide the FAA required Independent Fee Estimate (IFE) for Century West Engineering's Services During Construction Contract pricing. The total cost is \$3,500.00 and 90% is reimbursable through the Line of Sight project.

(Rich Mueller).

The Interim Executive Director gave his report to the Commissioners to update them on the following items:

- August 30, 2019 Commerce Visit with Lisa Brown
- August – Boeing Group visited
- September 3, 2019 – Visit by Chubu University Delegation
- Mobility Guardian Exercise – completion on October 1, 2019
- Commissioner Visit with ASPI Group on September 18, 2019

There being no further business, the Port Commission adjourned the meeting at 10:28 a.m.

PORT OF MOSES LAKE

David K. Jones, Secretary

ATTEST: _____

Darrin M. Jackson, President