

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, August 26, 2019 at the Terminal Building, Grant County International Airport.

PRESENT WERE: Darrin Jackson, David K Jones and Stroud Kunkle; Port staff: Kim DeTrolio, Milton Miller, Rod Richeson, Richard Hanover, Rich Mueller, Loretta St Andre, Carol Crapson, and Bonnie Petersen.

ALSO, PRESENT: Frank Chmelik, Port Counsel (via Microsoft Teams), Brian Winningham, BST, Paul Sorenson, BST, Jeanne Finke, Sonico, Inc., Brant Mayo, Grant County Economic Development Council, Dan Couture, IFP, Michael Stein, Columbia Pacific Aviation, and Larry Godden, Million Air.

Commissioner Jackson called the regular meeting to order at 10:00 a.m.

Commissioner Jackson opened the Special Meeting on the Comprehensive Harbor Scheme and received a briefing from Brian Winningham from BST & Associates on the Comprehensive Harbor Scheme.

Commissioner Jackson closed the special meeting at 10:07 a.m.

Commissioner Darrin Jackson re-opened the regular meeting at 10:07 a.m.

The minutes of the previous regular meetings held on August 12, 2019 were approved as read.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102052199 through Warrant No. 6102052281 including direct deposits in the total amount of \$832,407.34, Warrant No. 6102052187 through Warrant No. 6102052190 including direct deposits in the total amount of \$121,266.03, Warrant No. 6102052191 through Warrant No. 6102052192 including direct deposits in the total amount of \$183,496.16, Warrant No. 6102052196 through Warrant No. 6102052198 including direct deposits in the total amount of \$86,007.92, Wire Transfer including direct deposits in the total amount of \$3,500.00, and Grain Car Warrants No. 302 through 305 including direct deposits in the total amounts \$32,957.93. Motion carried.

Commissioner Jones moved to adopt and approve the Comprehensive Harbor Improvement Scheme. Motion carried.

Commissioner Kunkle moved to accept the recommendation to have the Port adopt the proposed Development Standards Appendix to the Grant County International Airport Minimum Standards. Motion carried.

Commissioner Jones moved approve staff's recommendation to surplus up to thirty-five (35) dead or dying pine trees located along Andrews St as well as Randolph Road for private party. Motion carried.

Commissioner Kunkle moved to approve and execute Interlocal Cooperation Purchasing Agreement for Cooperative Purchasing and Public Works with Grant County. Motion carried.

Commissioner Jones moved approve the 2019 Municipal Services Contract with The Grant

County Economic Development Council in the amount of \$40,000.00 including WSST. Motion carried.

Commissioner Jones moved to accept bid from Central Washington Asphalt for Unit Price Pavement Repair and Replacement 2019-2022 in the amount of \$433,758.00 including WSST. Commissioner Kunkle recused himself from the vote. Commissioner Jones and Jackson voted to approve the motion. Motion carried.

The Board was informed that, under the delegation of authority resolution, the Interim Executive Director

- Signed Task Order No. 31 with CH2M Hill Engineers, Inc. for Irrigation System I&C Troubleshooting in the amount not to exceed \$8,700.00.
- Interim Executive Director executed a One (1) year option with North Sky Communications for Building 2703, Bay 1.
- Signed Task Order No. 18 with A-Tech/Northwest, Inc. for Hangar Bldg. 4006 Roof A for the total amount of \$9,625.00 including WSST.

The Interim Executive Director gave his report to the Commissioners to update them on the following items:

- August 30, 2019 Commerce Visit
- September 2, 2019 – Holiday
- October 3, 2019 – Consultant Ray Bucheger Visit
- October 7th, 2019 – Special Meeting between Commissioners of the Port of Moses Lake and Commissioners for the Port of Ephrata.
- School District and City Discussion regarding the NCBR Project.

The Port Commission recessed to Executive Session at 10:38 a.m. for 31 minutes to discuss 42.30.110 (c) Real Estate. No action taken.

There being no further business, the Port Commission adjourned the meeting at 11:09 a.m.

PORT OF MOSES LAKE

David K. Jones, Secretary

ATTEST: _____

Darrin M. Jackson, President