

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, August 12, 2019 at the Terminal Building, Grant County International Airport.

PRESENT WERE: Darrin Jackson, David K Jones and Stroud Kunkle; Port staff: Kim DeTrolio, Milton Miller, Rod Richeson, Richard Hanover, Rich Mueller, Greg Becken, Loretta St Andre, Ji Hye Choi, Carol Crapson, and Bonnie Petersen.

ALSO, PRESENT: Frank Chmelik, Port Counsel (via Microsoft Teams), Charles Featherstone, Columbia Basin Herald, Darrin Bowden, Boeing, Brad Landreth, Boeing, Lisa Couret, Vanir, Kevin Richards, Western Pacific Engineering, Inc., Jeanne Finke, Sonico, Inc., Dan Couture, IFP, Juliann Dodds, Jeff Akridge, Columbia Pacific Aviation, Michael Stein, Columbia Pacific Aviation, Larry Godden, Million Air, and Chief John Hoyt, Port Fire.

Commissioner Jackson called the meeting to order at 10:00 a.m.

The minutes of the previous regular meetings held on July 22, 2019 and the minutes from the Special Meeting held on July 30<sup>th</sup>, 2019 were approved with corrections.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102052193 through Warrant No. 61020052195 including direct deposits in the total amount of \$187,196.32. Motion carried.

The Commission was presented the Air Cargo Cost Analysis Presentation of Seattle, Portland, and Moses Lake by Ji Hye Choi.

Commissioner Jones moved to approve a public hearing for the Comprehensive Scheme on August 26, 2019 with BST & Associates. Motion carried.

Commissioner Kunkle moved to approve and authorize approve and authorize Loretta St Andre to insert the "Policy Statement" on each of our eCommerce products and sites, specifically Facebook, Twitter, YouTube, IOS/Android application as well as both corporate websites. Motion carried.

Commissioner Jones moved authorize the President of the Commission to execute Amendment No. 1 to Agreement RRB1129 between the Port of Moses Lake and the Washington State Department of Transportation. Motion carried.

Commissioner Kunkle moved to accept the bid and execute contract with Spokane Roofing Company, LLC for Project #19-021 4006 Roof Replacement -2 in the not to exceed amount including WSST of \$124,085.00. Motion carried.

Commissioner Jones moved authorize the Interim Executive Director to sign a contract with Maul, Foster and Alongi for Executive Director Candidate Search and Selection services for an amount not to exceed \$60,000. This is a sole source personal services contract. Motion carried.

Commissioner Kunkle moved to authorize the Interim Executive Director to execute modified IWW subscription agreement with Moses Lake Industries (MLI), increasing MLI's average monthly discharge from 50,000gdp to 80,000gdp. Motion carried.

Commissioner Jones moved to authorize the Interim Executive Director to execute Work Order 19011: Commercialization of Westgate Entrance at Randolph RD-Land Use Planning with Western Pacific Engineering in the not to exceed amount of \$19,440.00. Motion carried.

The Port Commission recessed to Executive Session at 10:45 a.m. for 22 minutes to discuss 42.30.110 (c) Real Estate and RCW 42.30.110(1)(g) review the performance of a public employee items.

The Port Commissioner reconvened from Executive Session at 11:07 a.m. and opened the meeting back to the public.

Commissioner Jones moved to provide a stipend of \$1,500.00 per month to Interim Executive Director starting on August 12, 2019. Motion carried.

There being no further business, the Port Commission adjourned the meeting at 11:12 a.m.

PORT OF MOSES LAKE

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David K. Jones, Secretary

ATTEST: \_\_\_\_\_  
Darrin M. Jackson, President