

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, March 25, 2019 at the Terminal Building, Grant County International Airport.

PRESENT WERE: Commissioners Darrin Jackson, David K Jones, and Stroud Kunkle; Port staff: Jeffrey Bishop, Kim Detrollo, Carol Crapson, Loretta St Andre, Milton Miller, Richard Hanover, and Bonnie Petersen.

ALSO, PRESENT: Frank Chmelik, Port Counsel (via Skype), Dan Couture, IFP, Juliann Dodds, Banner Bank, Michael Stein, CPA, Charles Featherstone, Columbia Basin Herald, Larry Godden, Million Air, and Chief John Hoyt, Port Fire.

Commissioner Jackson called the meeting to order at 10:00 a.m.

The minutes of the previous regular meetings held on March 11, 2019 were approved as read.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102051784 through 6102051787 including direct deposits in the total amount of \$128,058.14, Warrant No. 6102051794 through 6102051796 including direct deposits in the total amount of \$96,486.82, Warrant No. 6102051797 through 6102051862 including direct deposits in the total amount of \$404,889.09. Wire Transfers including direct deposits in the total amount of \$6,000.00, Grain Car Warrant No. 297 including direct deposits in the total amount of \$2,531.82. Motion carried.

Commissioner Kunkle moved to approve a bid from Blue Mountain Fire Protection, Inc. for Project #19-004 Rate of Rise 5820 in the amount of \$233,704.00 plus WSST in the amount of \$18,462.62 for a total amount of \$252,166.62. The Port received 1 bid. Motion carried.

The Board was informed that, under the delegation of authority resolution, the Executive Director and/or Acting Executive Director

- Signed Task Order No. 17 with A-Tech Northwest in the amount of \$14,475.00 for Project 19-006 4006 New Roof
- Signed contract with A1 Asbestos Environmental Services in the amount of \$4,754.80 plus WSST in the amount of \$375.63 for a total amount of \$5,130.43 for Project 19-018 Asbestos Removal
- Signed contract with Skaug Brothers Glass in the amount of \$6,380.00 plus WSST in the amount of \$6,884.02 for Project 19-016 429 Windows
- Executed two, one-year lease agreements with the Moses Lake School District for Buildings 2801 and 2802.

The Executive Director gave his report to the Commissioners to update them on the following items:

- AWB Trade Mission
- JBIC
- JR Tokai

The Port Commission recessed to Executive Session at 10:10 a.m. for 10 minutes to discuss PERSONNEL RCW 42.30.110g items.

Commissioner Jackson reopened the regular meeting at 10:20 a.m.

Commissioner Jones moved to reimburse the Executive Director \$1,077.80 for a non-degree track course. Motion carried.

There being no further business, the Port Commission adjourned the meeting at 10:22 a.m.

PORT OF MOSES LAKE

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David K. Jones, Secretary

ATTEST: \_\_\_\_\_  
Darrin M. Jackson, President