

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, February 25, 2019 at the Terminal Building, Grant County International Airport.

PRESENT WERE: Commissioners Stroud Kunkle and Darrin Jackson; Port staff: Jeffrey Bishop, Kim Detrollo, Carol Crapson, Greg Becken, Milton Miller, Richard Hanover, Rich Mueller, Loretta St Andre, and Bonnie Petersen.

ALSO, PRESENT: Richard Davis, Port Counsel (via Skype), Dan Couture, IFP, Juliann Dodds, Banner Bank, Jeff Akridge, CPA, Charles Featherstone, Columbia Basin Herald, and Chief John Hoyt, Port Fire.

Commissioner Jackson called the meeting to order at 10:00 a.m.

The minutes of the previous regular meetings held on February 11, 2019 were approved as read.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102051727 through 6102051783 including direct deposits in the total amount of \$737,924.16, Warrant No. 6102051715 through 6102051718 including direct deposits in the total amount of \$132,173.76, Warrant No. 6102051723 through 6102051726 including direct deposits in the total amount of \$107,123.72, Wire Transfers including direct deposits in the total amount of \$4,328.21, and Grain Car Warrant No. 294 through 296 including direct deposits in the amount of \$8,933.52. Motion carried.

Commissioner Kunkle moved to Authorize Executive Director to sign Lease Agreement with FAA through December 31, 2020 for the TRACON building. Motion carried.

Commissioner Kunkle moved to Authorize the Executive Director to execute amendments to the following personal services contracts to extend their terms through December 31, 2020, based upon a finding that they are “sole source” contracts as that term is defined in Chapter 53.19 RCW. The contracts remaining are an April 14, 2017 Agreement Between the Port and Epic Land Solutions, Inc. (“Epic Agreement”) with a balance of \$14,450.00 remaining on the original contract and a May 25, 2017 Agreement Between the Port and McKee Appraisal Real Estate Services and Consulting, Inc. (“McKee Agreement”) with a balance \$40,851.20 remaining on the original contract. Motion carried.

Commissioner Kunkle moved to approve cancellation of March 11, 2018 Public Hearing for LID. Motion carried.

The Board was informed that, under the delegation of authority resolution, the Executive Director and/or Acting Executive Director

- Signed contract with Skaug Brothers Carpet for Project #19-014 Bldg. 2101 Carpet in the amount of \$7,177.41 including WSST.
- Signed Task Order No. 13 with A-Tech / Northwest, Inc. for Terminal Bldg. 1202 Electronic Testing & Analysis in the amount of \$5,012.00 including WSST.
- Signed Task Order No. 14 with A-Tech / Northwest, Inc. for Shop Bldg. 2205 Electronic Testing & Analysis in the amount of \$2,302.00 including WSST.
- Signed Task Order No. 15 with A-Tech / Northwest, Inc. for Shop Snow Bldg. 2206 for Electronic Testing & Analysis in the amount of \$2,775.00 including WSST.

- Signed Task Order No. 16 with A-Tech / Northwest, Inc. for Terex Bldg. 3303 Electronic Testing & Analysis in the amount of \$5,396.00 including WSST.

The Acting Executive Director gave his report to the Commissioners to update them on the following items:

- Several Legislative bills being discussed during session – Airport Sitting Council
- Appropriations Bills
- Meeting with Airlines to discuss diversions.
- Upcoming Military Exercises

There being no further business, the Port Commission adjourned the meeting at 10:21 a.m.

PORT OF MOSES LAKE

David K. Jones, Secretary

ATTEST: _____

Darrin M. Jackson, President