

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, January 14, 2019 at the Terminal Building, Grant County International Airport.

PRESENT WERE: Commissioners David K. Jones, Stroud Kunkle and Darrin Jackson; Port staff: Jeffrey Bishop, Kim Detrollo, Milton Miller, Carol Crapson, Richard Hanover, Rich Mueller, Loretta St Andre, Ji Hye Choi, Greg Becken, and Bonnie Petersen.

ALSO, PRESENT: Dan Couture, IFP, Charles Featherstone, Columbia Basin Herald, Danielle Escamilla, Western Pacific Aviation, Harold Moberg, Port Counsel, and Chief John Hoyt, Port Fire.

Commissioner Jackson called the meeting to order at 10:00 a.m.

The minutes of the previous regular meetings held on December 17, 2018 were approved as read.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102051643 through 6102051648 including direct deposits in the total amount of \$70,235.26. Motion carried.

Commissioner Jones moved to approve **RESOLUTION NO. 1395**: A RESOLUTION OF GRANT COUNTY PORT DISTRICT NO. 10 (PORT OF MOSES LAKE) INTENDING TO REIMBURSE CERTAIN EXPENDITURES FOR CALENDAR YEAR OF 2018. Motion carried.

Commissioner Kunkle moved to approve **RESOLUTION NO. 1396**: A RESOLUTION OF GRANT COUNTY PORT DISTRICT NO. 10 (PORT OF MOSES LAKE) AUTHORIZING THE EXECUTIVE DIRECTOR TO SELL AND CONVEY PORT DISTRICT PERSONAL PROPERTY OF LESS THAN TEN THOUSAND DOLLARS (\$10,000) IN VALUE. Motion Carried.

Commissioner Jones moved to approve Strategic Planning Meeting dates of February 4th and 5th, 2019. Motion carried.

Commissioner Kunkle moved to approve Pay Incentive Goals for 2019. Motion carried.

Commissioner Jones moved to approve the final purchase and sale agreement for Water Rights between the Port of Moses Lake and Tyler and Elizabeth Reffett for 300-acre feet at the price of \$2,500/ foot and 57.3-acre feet for the price of \$2,250.00/ foot for the total purchase amount of \$ 878,975.00. Motion carried.

Commissioner Kunkle moved to approve new contract amount not to exceed \$2,979,821.00 which creates an increase to approved amount of \$642,547.78 changing the final engineering total to \$4,923,298.15 and authorize the Executive Director upon legal review to sign a Prime Contract Agreement to provide engineering service for the Northern Columbia Basin Railroad project with Jacobs Engineering. This is a \$93,987.32 increase of the total contract amount approved on December 17, 2018. Motion carried.

Commissioner Jones moved to accept a Letter of Resignation from Moberg Law Firm and approve Attorney Frank Chmelik as acting temporary attorney until permanent counsel selected. Motion carried.

The Board was informed that, under the delegation of authority resolution, the Executive Director and/or Acting Executive Director

- Approved a one-year lease agreement with Bull 1 Flying, LLC for Building 4006, Bay 7.
- Signed bid proposal from Patriot Fire Protection Inc. for \$2,231 to test 50-year-old sprinkler heads from Building 2602 (Hogland Warehouse).
- Signed bid proposal from Patriot Fire Protection Inc. for \$1,574 to install sprinkler heads under two overhead doors in Building 2602.
- Signed Task Order No. 18011 for Project # 19-009 ARFF Storage Pond with Western Pacific Engineering & Survey, Inc. to provide planning, engineering, and surveying service for the fire training center in the amount not to exceed \$20,810.00.
- Signed Task Order No. 08 for Project # 19-011 Military Training Area with Western Pacific Engineering & Survey, Inc. to rehabilitate one existing CMU building (Eastern Building) as military training area in the amount not to exceed \$30,855.00.

The Acting Executive Director gave his report to the Commissioners to update them on the following items:

- Scheduled travel to Seattle to speak with Legislators
- JMUSA joint discussion planned for first week in March
- Commissioner Tours

There being no further business, the Port Commission adjourned the meeting at 10:33 a.m.

PORT OF MOSES LAKE

David K. Jones, Secretary

ATTEST: _____

Darrin M. Jackson, President