

PORT OF MOSES LAKE
PORT COMMISSION MEETING
AGENDA

January 14, 2019

Study Session 9:00 a.m.- 10:00 a.m.

Regular Meeting 10:00 a.m. – 11:00 a.m.

STUDY SESSION:

- I. RFP for Legal Services
- II. Security discussion with legal
- III. New well – Wastewater
- IV. Right-of-Way Acquisition and CBR Project

REGULAR MEETING

- I. APPROVE MINUTES OF PREVIOUS MEETING
 - A. December 17, 2018
- II. APPROVE VOUCHERS
 - A. Regular
- III. RESOLUTIONS
 - A. **RESOLUTION NO. 1395**: A RESOLUTION OF GRANT COUNTY PORT DISTRICT NO. 10 (PORT OF MOSES LAKE) INTENDING TO REIMBURSE CERTAIN EXPENDITURES FOR CALENDAR YEAR OF 2018.
 - B. **RESOLUTION NO. 1396**: A RESOLUTION OF GRANT COUNTY PORT DISTRICT NO. 10 (PORT OF MOSES LAKE) AUTHORIZING THE EXECUTIVE DIRECTOR TO SELL AND CONVEY PORT DISTRICT PERSONAL PROPERTY OF LESS THAN TEN THOUSAND DOLLARS (\$10,000) IN VALUE.
- IV. ACTION
 - A. Approve Strategic Planning Meeting dates of February 4th and 5th, 2019
 - B. Approve Pay Incentive Goals for 2019.
 - C. Approve the final purchase and sale agreement for Water Rights between the Port of Moses Lake and Tyler and Elizabeth Reffett for 300-acre feet at the price of \$2,500/ foot and 57.3-acre feet for the price of \$2,250.00/ foot for the total purchase amount of \$ 878,975.00.
 - D. Approve new contract amount not to exceed \$2,979,821.00 which creates an increase to approved amount of \$642,547.78 changing the final engineering total to \$4,923,298.15 and authorize the Executive Director upon legal review to sign a Prime Contract Agreement to

provide engineering service for the Northern Columbia Basin Railroad project with Jacobs Engineering. This is a \$93,987.32 increase of the total contract amount approved on December 17, 2018.

E. Accept Letter of Resignation from Moberg Law Firm.

V. DELEGATION OF AUTHORITY

- A. Approved a one-year lease agreement with Bull 1 Flying, LLC for Building 4006, Bay 7.
- B. Signed bid proposal from Patriot Fire Protection Inc. for \$2,231 to test 50-year-old sprinkler heads from Building 2602 (Hogland Warehouse).
- C. Signed bid proposal from Patriot Fire Protection Inc. for \$1,574 to install sprinkler heads under two overhead doors in Building 2602.
- D. Signed Task Order No. 18011 for Project # 19-009 ARFF Storage Pond with Western Pacific Engineering & Survey, Inc. to provide planning, engineering, and surveying service for the fire training center in the amount not to exceed \$20,810.00.
- E. Signed Task Order No. 08 for Project # 19-011 Military Training Area with Western Pacific Engineering & Survey, Inc. to rehabilitate one existing CMU building (Eastern Building) as military training area in the amount not to exceed \$30,855.00.

VI. EXECUTIVE DIRECTOR REPORT

Adjourn

The next Regular Meeting of the Port Commission is scheduled for January 28, 2019 at 10:00 am at the Port of Moses Lake.