

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, July 9, 2018 at the Terminal Building, Grant County International Airport.

PRESENT WERE: Commissioners David K. Jones, Darrin Jackson, and Stroud Kunkle; Port staff: Jeffrey Bishop, Kim Detrolio, Carol Crapson, Loretta St Andre, Richard Hanover, Milton Miller, Greg Becken, and Bonnie Petersen.

ALSO PRESENT: Juliann Dodds, Banner Bank, Dan Couture, IFP, Chief John Hoyt, Port Fire, Larry Godden, Million Air, Harold Moberg, Port Counsel, and Charles Featherstone, Columbia Basin Herald.

Commissioner Jones called the meeting to order at 10:00 a.m.

The minutes of the previous regular meetings held on June 25, 2018 were approved as read.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102051196, including direct deposits in the total amount of \$1,000.00.

Commissioner Kunkle moved to approve the following Port Administrative Code policies and updates: 2.1 Personnel Policies Rules and Practices, 2.2 Supplemental Compensation, 4.1 Computer Usage Policy, and 4.3 Port-Issued Cell Phones. Motion carried.

Commissioner Jackson moved to accept low bid for Project #18-009 Roof Repair from Leslie & Campbell, Inc. for the total amount of \$227,262.12 including WSST. Motion carried.

The Board was informed that, under the delegation of authority resolution, the Executive Director

- Signed Task Order No. 23 with CH2M for Rate Model Development Phase I Wastewater in the amount not to exceed \$22,900.00.
- Signed Task Order with Western Pacific Engineering & Survey for Project # 18-014 Exhaust System Emissions – Fire Station Building for the amount not to exceed \$11,625.00.

The Executive Director gave his report to the Commissioners to update them on the following items:

- Draft Letter to Grant County Public Utility District (P.U.D.)
- Upcoming travel to Farnborough Air Show

The Port Commission recessed to Executive Session at 10:12 a.m. for 11 minutes under RCW 42.30.110(1)(iii) to discuss with legal counsel representing the Port potential litigation. No action taken.

There being no further business, the Port Commission adjourned the meeting at 10:23 a.m.

PORT OF MOSES LAKE

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Stroud Kunkle, Secretary

ATTEST: \_\_\_\_\_  
David K Jones, President