

PORT OF MOSES LAKE
PORT COMMISSION MEETING
AGENDA

November 13th, 2018
Study Session 9:00 a.m.- 10:00 a.m.
Regular Meeting 10:00 a.m. – 11:00 a.m.

STUDY SESSION

- I. Port Administrative Code policy updates
- II. Power

REGULAR MEETING

- I. APPROVE MINUTES OF PREVIOUS MEETING
 - A. October 22, 2018
- II. 2019 BUDGET HEARING
- III. VOUCHERS
 - A. Regular
- IV. RESOLUTIONS
 - A. **RESOLUTION 1390**: A RESOLUTION OF THE PORT OF MOSES LAKE (GRANT COUNTY PORT DISTRICT NO. 10) SETTING USER RATES, CHARGES AND FEES FOR THE PORT INDUSTRIAL PROCESS WATER TREATMENT SYSTEM.
 - B. **RESOLUTION 1391**: A RESOLUTION OF GRANT COUNTY PORT DISTRICT NO. 10 (PORT OF MOSES LAKE) ADVISING THE CLERK OF THE BOARD OF COMMISSIONERS OF GRANT COUNTY OF THE PORT COMMISSION’S INTENT TO LEVY A TAX FOR THE CALENDAR YEAR 2019.
 - C. **RESOLUTION 1392**: A RESOLUTION OF GRANT COUNTY PORT DISTRICT NO. 10 (PORT OF MOSES LAKE) THAT AN INCREASE IN THE REGULAR PROPERTY TAX LEVY IS HEREBY AUTHORIZED FOR THE LEVY TO BE COLLECTED IN THE 2019 TAX YEAR.
 - D. **RESOLUTION 1393**: A RESOLUTION OF GRANT COUNTY PORT DISTRICT NO. 10 (PORT OF MOSES LAKE) ADOPTING THE FINAL BUDGET FOR THE CALENDAR YEAR OF 2019.
- V. ACTION
 - A. Approve the following Port Administrative Code policies and updates:
 - i. SECTION 2.13 SALARY ADJUSTMENTS AND MERIT PAYMENT POLICY
 - ii. 7.4 PROCUREMENT AND PUBLIC WORKS POLICY

VI. DELEGATION OF AUTHORITY

- A. Signed Task Order No. 29 with CH2M for as needed Wastewater and Aviation Facilities Support in the amount not to exceed \$10,000.00
- B. Executed a one-year renewal option with Western Polymer for Building 2901.
- C. Accepted as complete Project 18-018 Fall Rubber Removal with Stripe Rite for the amount of \$28,300.00 plus WSST in the amount of \$2,235.70 for a total amount of \$30,535.70.

VII. EXECUTIVE DIRECTOR REPORT

VIII. EXECUTIVE SESSION: PERSONNEL RCW 42.30.110g

The Commission will adjourn to Executive Session. The Commission President will announce the approximate length of the Executive Session as well as whether the Commission will take any action when it reconvenes to the Regular Meeting.

Adjourn

The next Regular Meeting of the Port Commission is scheduled for November 26th, 2018 at 10:00 am at the Port of Moses Lake.