

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, May 14, 2018 at the Terminal Building, Grant County International Airport.

PRESENT WERE: Commissioners David K. Jones, Darrin Jackson, and Stroud Kunkle; Port staff: Jeffrey Bishop Rich Mueller, Kim Detrolio, Carol Crapson, Loretta St Andre, Richard Hanover, Greg Becken, Milton Miller, and Bonnie Petersen.

ALSO PRESENT: Dan Couture, IFP, Brant Mayo, Grant County EDC, Michael Stein, Columbia Pacific Aviation, Larry Godden, Million Air, Harold Moberg, Port Counsel, Juliann Dodds, Banner Bank, Charles Featherstone, Columbia Basin Herald, Kevin Richards, Western Pacific Engineering and Survey, Danielle Escamilla, Western Pacific Engineering, Nathan Nofziger, Western Pacific Engineering and Survey, and Chief John Hoyt, Port Fire.

Commissioner Jones called the meeting to order at 10:00 a.m.

The minutes of the previous regular meeting held on April 23rd, 2018 were approved as read.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102051042 including direct deposits in the total amount of \$23,000.00, Warrant No. 6102050959 including direct deposits in the total amount of \$5,000.00, and a Wire Transfer in the total amount of \$4,000.00.

Commissioner Kunkle moved to approve change order to Project 18-005 CPA Asphalt for M & M Excavating, LLC in the amount of \$11,732.00 plus WSST \$950.29 for an amount of \$12,682.29. This will bring the total amount of the project to \$49,907.79 including WSST. Motion carried.

Commissioner Jackson moved to accept as complete Project #18-005 CPA Asphalt with M & M Excavating, LLC in the amount \$49,907.79 including WSST. Motion carried.

Commissioner Jackson moved to approve Century West Change Order #1 for general airfield services in the amount not to exceed \$10,000.00. Motion carried.

Commissioner Kunkle moved to approve a change to current Port policy to provide Port owned cell phones for employees. Motion carried.

Commissioner Jackson moved to approve the dates of May 29, 2018 through June 1, 2018 for a Public Hearing on the potential airfield restrictions due to intensive flight test at the request of the US Air Force. Motion carried.

Executive Director Jeffrey Bishop provided an update to the Commission on the Northern Columbia Basin Railroad Project.

The Board was informed that, under the delegation of authority resolution, the Executive Director or the Acting Executive Director

- Executed Addendums #1 & #2 to Lease Agreement with Columbia Pacific Aviation to strike references to an agreement dated November 12, 2008 between Freeman Holdings of WA, LLC and Columbia Pacific Aviation.

- Signed Contract Amendment 1 with Bernardo Wills for Genie R & D Building Pre-Design Study for an amount not to exceed \$15,000.
- Signed Task Order No. 19 with CH2M to provide consulting services related to water, wastewater, and aviation facilities planning in the amount not to exceed \$10,000.00.
- Signed Work Order No. 11.2 with Western Pacific Engineering and Survey for Project #15-021 to provide planning, surveying, and engineering services to support the LID approach to the Highway (SR) 17 Intersection and Roadway Development project in the amount not to exceed \$9,775.00.
- Signed recommendation to accept the bid received from M & M Excavating, LLC in the amount of \$34,500.00 plus \$2,794.50 WSST for a Total amount of \$37,294.50. The Port received 4 bids in total.

Granite Construction	\$60,000.00	\$4,860.00	\$64,860.00
Central Washington Asphalt	\$51,875.00	\$4,201.88	\$56,076.88
Central Paving	\$40,000.00	\$3,240.00	\$43,240.00
M & M Excavating, LLC	\$34,500.00	\$2,794.50	\$37,294.50

- Signed Addendum #1 to Month-to-Month Lease Agreement with AeroTEC for Building 2107. Addendum increases rate, deletes annual CPI adjustment and establishes annual adjustment to rental through December 2022.
- Signed Task Order No. 20 with CH2M to investigate the feasibility and cost-effectiveness of using spoils from a future runway demolition as fill material for constructing the embankments of an industrial wastewater storage pond in the amount not to exceed \$4,790.00.
- Signed Addendum #1 to Lease Agreement with AeroTEC for Building 2902 exercising first of three one-year option periods.
- Signed recommendation to accept lowest bid from Gale Contractor Services of Wenatchee for Project # 18-007 CPA Hanger Insulation in the amount of \$22,000.00 plus WSST of \$1,782.00 for a total amount of \$23,782.00. The Port received a total of three (3) bids for this project

Insulation Master's Inc. of Moses Lake	\$38,000.00
Kinder's LLC of Moses Lake	\$41,200.00
Gale Contractor Services of Wenatchee	\$22,000.00

- Executed a 7-month lease agreement with 3 1-year options with North Sky Communications, LLC for Building 2703, Bay 1.
- Executed a 1-year lease agreement with General Dynamics OTS for Building 2703, Bay 2.
- Signed a month-to-month agreement with Moses Lake WorkSource for use of Suite 107 in Terminal building

There being no further business, the Port Commission adjourned the meeting at 10:28 a.m.

PORT OF MOSES LAKE

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Stroud Kunkle, Secretary

ATTEST: \_\_\_\_\_  
David K Jones, President