

PORT OF MOSES LAKE
PORT COMMISSION MEETING
REVISED AGENDA

May 14th, 2018
Study Session 9:00 a.m.- 10:00 a.m.
Regular Meeting 10:00 a.m. – 11:00 a.m.

STUDY SESSION

- I. Asphalt crack seal plan – Greg
- II. Travel policy discussion – Kim
- III. Port owned cell phones - Kim
- IV. 5-year budget projections - Kim

REGULAR MEETING

- I. APPROVE MINUTES OF PREVIOUS MEETING
 - A. April 23, 2018
- II. APPROVE VOUCHERS
 - A. Regular
 - B. Wire Transfer
- III. ACTION
 - A. Approve Change Order to project 18-005 CPA Asphalt for M & M Excavating, LLC in the amount of \$11,732.00 plus WSST \$950.29 for an amount of \$12,682.29. This will bring the total amount of the project to \$49,907.79 including WSST.
 - B. Accept as complete Project #18-005 CPA Asphalt with M & M Excavating, LLC in the amount \$49,907.79 including WSST.
 - C. Approve Century West Change Order #1 for general airfield services in the amount not to exceed \$10,000.00.
 - D. Approve change to current Port policy to provide Port owned cell phones for employees.
 - E. Approve the date of May 29, 2018, for a Public Hearing on the potential airfield restrictions due to intensive flight test at the request of the US Air Force.
- IV. UPDATE ON NORTHERN COLUMBIA BASIN RAILROAD PROJECT
- V. DELEGATION OF AUTHORITY
 - A. Executed Addendums #1 & #2 to Lease Agreement with Columbia Pacific Aviation to strike references to an agreement dated November 12, 2008 between Freeman Holdings of WA, LLC and Columbia Pacific Aviation.
 - B. Signed Contract Amendment 1 with Bernardo Wills for Genie R & D Building Pre-Design Study for an amount not to exceed \$15,000.
 - C. Signed Task Order No. 19 with CH2M to provide consulting services

related to water, wastewater, and aviation facilities planning in the amount not to exceed \$10,000.00.

- D. Signed Work Order No. 11.2 with Western Pacific Engineering and Survey for Project #15-021 to provide planning, surveying, and engineering services to support the LID approach to the Highway (SR) 17 Intersection and Roadway Development project in the amount not to exceed \$9,775.00.
- E. Signed recommendation to accept the bid received from M & M Excavating, LLC in the amount of \$34,500.00 plus \$2,794.50 WSST for a Total amount of \$37,294.50. The Port received 4 bids in total.

Granite Construction	\$60,000.00	\$4,860.00	\$64,860.00
Central Washington Asphalt	\$51,875.00	\$4,201.88	\$56,076.88
Central Paving	\$40,000.00	\$3,240.00	\$43,240.00
M &M Excavating, LLC	\$34,500.00	\$2,794.50	\$37,294.50

- F. Signed Addendum #1 to Month-to-Month Lease Agreement with AeroTEC for Building 2107. Addendum increases rate, deletes annual CPI adjustment and establishes annual adjustment to rental through December 2022.
- G. Signed Task Order No. 20 with CH2M to investigate the feasibility and cost-effectiveness of using spoils from a future runway demolition as fill material for constructing the embankments of an industrial wastewater storage pond in the amount not to exceed \$4,790.00.
- H. Signed Addendum #1 to Lease Agreement with AeroTEC for Building 2902 exercising first of three one-year option periods.
- I. Signed recommendation to accept lowest bid from Gale Contractor Services of Wenatchee for Project # 18-007 CPA Hanger Insulation in the amount of \$22,000.00 plus WSST of \$1,782.00 for a total amount of \$23,782.00. The Port received a total of three (3) bids for this project

Insulation Master's Inc. of Moses Lake	\$38,000.00
Kinder's LLC of Moses Lake	\$41,200.00
Gale Contractor Services of Wenatchee	\$22,000.00

- J. Executed a 7-month lease agreement with 3 1-year options with North Sky Communications, LLC for Building 2703, Bay 1.
- K. Executed a 1-year lease agreement with General Dynamics OTS for Building 2703, Bay 2.
- L. Signed a month-to-month agreement with Moses Lake WorkSource for use of Suite 107 in Terminal building.

VI. EXECUTIVE DIRECTOR REPORT

Adjourn

The next Regular Meeting of the Port Commission is scheduled for May 28th, 2018 at 10:00 am at the Port of Moses Lake.